



## KERETAPI TANAH MELAYU BERHAD (225943-T)

Applications are invited from suitably qualified candidates with calibre to apply for the following position:-

### **CORPORATE PLANNING MANAGER (JOB GRADE W03G05/KUALA LUMPUR)**

#### **Job Responsibilities:**

- Plan, analyze, simulate, formulate and improvise the company's corporate strategy.
- Prepare Cost Benefit Analysis (CBA)/Project Appraisals for company projects/business analysis.
- Prepare train costing analysis i.e. profitability of each train and other rail-related costing.
- Review and analyze monthly segmental accounts by Strategic Business Units.
- Prepare monthly performance report of the company to stakeholders.
- Coordinate weekly Management meeting, prepare minutes of meeting, monitor and follow up action taken by the Management.
- Review and monitor the company's Key Performance Indicators (KPI).
- Assist the Head of Department in monitoring special projects.
- Ad-hoc and special assignment as and when required by the Head of Department.
- General liaison and coordination for internal and external parties i.e. statistics, correspondences and inputs for stakeholders.

#### **Requirements:**

- Must possess at least a Bachelor Degree (Hons) in Accountancy/Economy/Finance/Business Administration from recognized institution.
- Below 30 years of age.
- Minimum two (2) years of working experience.
- Able to work long hours and during weekend to meet deadline/target.
- Good written and oral communication in English and Bahasa Melayu with an ability to interact with all level within the company.
- Good report writing both in English and Bahasa Melayu.
- Proactive, tactful and highly independent with minimum supervision.
- Computer literate and proficient in Microsoft Office (Words, Excel, Power point).

Interested applicants are invited to submit a complete resume (with references) stating your expected salary together with a recent passport size photograph (non-returnable) not later than **12 March 2019** to the following address. (Only short listed candidates will be notified).

**GENERAL MANAGER  
Human Capital  
(Staff Planning Unit)  
Keretapi Tanah Melayu Berhad  
Jalan Sultan Hishamuddin  
50621 Kuala Lumpur  
Tel: 03-22631312 or 03-22631368**